



Committee: Executive
Date: Tuesday 16 June 2026
Time: 5.30pm
Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor Lesley McLean
(Chair)**

Councillor Nicola Borkmann
Councillor Frank Ideh
Councillor Rob Pattenden
Councillor Lisa Smith

Councillor Chris Brant (Vice-Chair)

Councillor David Hingley
Councillor Ian Middleton
Councillor Alisa Russell

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chair to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 11 - 28)

To confirm as a correct record the Minutes of the meeting held on 7 April 2026.

5. Chair's Announcements

To receive communications from the Chair.

6. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Wroxton Motocross Article 4 Direction (Pages 29 - 40)

Report of Assistant Director Planning

Purpose of report

To inform the Executive of the recommendation to proceed with a targeted non-immediate Article 4 Direction restricting temporary use permitted development rights, and to set out the legal and procedural steps required for the Direction to be made and confirmed.

Recommendations

The Executive resolves:

- 1.1 To agree to make the following non-immediate Article 4 Direction under Article 4 of the Town and Country Planning (General Permitted Development) (England) Order 2015.
- 1.2 To authorise the Assistant Director Planning, in consultation with the Deputy Leader - Planning and Enforcement, to finalise the wording of the Article 4 Direction and to undertake all necessary procedural steps to give effect to the Direction, including issuing the Direction, undertaking statutory consultation, notifying the Secretary of State, and reporting back to the Executive for confirmation following consideration of representations.
- 1.3 To note the process for making, consulting upon and confirming an Article 4 Direction, including notification to the Secretary of State and consideration of representations prior to confirmation.

8. Bloxham Neighbourhood Plan (Pages 41 - 126)

Report of Assistant Director Planning

Purpose of report

To consider the Examiner's report on the draft Modified Bloxham Neighbourhood Plan (the Draft Neighbourhood Plan") to determine whether the Draft Neighbourhood Plan, incorporating modifications should proceed to referendum.

Recommendations

The Executive resolves:

- 1.1 To approve all the Examiner's recommendations and modifications (Appendices 1 and 2) to enable the Neighbourhood Plan, incorporating the recommended modifications (Appendix 3), to proceed to a referendum.
- 1.2 To authorise the issue of a 'decision statement' confirming the Executive's decision including that the Neighbourhood Plan will now proceed to a referendum.
- 1.3 To authorise the Assistant Director Planning to make any minor presentational changes and corrections necessary to ready the Neighbourhood Plan for referendum.

9. Response to Motion: Keep Cherwell Tidy (Pages 127 - 132)

Report of Executive Director Neighbourhood Services

Purpose of report

The report outlines the response to the motion submitted to Full Council in March 2026 calling for a campaign to "Keep Cherwell Tidy".

As the motion fell within the remit of the Executive powers, it was referred to the Executive.

Recommendations

The Executive resolves:

- 1.1 To note the response.
- 1.2 To endorse the extensive efforts already underway to keep Cherwell tidy.
- 1.3 To endorse development of a series of campaigns throughout the year on keeping communities tidy, rather than a single campaign in March. This will better reflect the different needs of rural environments throughout the year.

10. Response to Motion: Consultation on move to three-weekly collections (Pages 133 - 138)

Report of Executive Director Neighbourhood Services

Purpose of report

The report outlines the response to the motion submitted to Full Council in March 2026 requesting clarity on any consultation on changes to our waste collection service.

As the motion fell within the remit of the Executive powers, it was referred to the Executive.

Recommendations

The Executive resolves:

- 1.1 To note the response and endorse the commitment to extensive consultation on any proposed changes.
- 1.2 To note there is no decision to proceed with three weekly collections, and this response outlines how any consultation on any proposed significant changes to the service would be conducted in the future.

11. Banbury Public Spaces Protection Order (PSPO) Variation (Pages 139 - 156)

Report of Head of Regulatory Services and Community Safety

Purpose of report

A consultation was undertaken on a proposal to apply a variation to the current Public Spaces Protection Order (PSPO) for Banbury town centre. This paper provides the Executive with the background to the variation, a summary of the consultation undertaken and the feedback from key stakeholders and details of the change to the scope of the order. The paper provides the executive with the opportunity to decide whether to proceed with the proposed variation to the PSPO.

Recommendations

The Executive resolves:

- 1.1 To consider and agree to the introduction of the proposed variation to the PSPO for Banbury town centre.

12. Housing Civil Penalties Policy (Pages 157 - 214)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for the new Housing Civil Penalties Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the new Housing Civil Penalties Policy.

13. Housing Enforcement Policy (Pages 215 - 248)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for the new Housing Enforcement Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the new Housing Enforcement Policy.

14. Community Event Parking in Banbury and Bicester (Pages 249 - 254)

Report of Assistant Director Property

Purpose of report

To seek Executive approval to delegate authority to the Assistant Director of Property, in consultation with the Portfolio Holder for Property and Assets, to approve the temporary closure or operational use of Council parking spaces or car park areas in Banbury and Bicester for civic, commemorative and community events.

The proposal relates to the temporary use of parking areas to facilitate the operation of events and does not constitute the provision of free parking for event attendees.

Recommendations

The Executive resolves:

- 1.1 To delegate authority to the Assistant Director of Property, in consultation with the Portfolio Holder for Property and Assets, to approve the temporary closure or operational use of District Council parking spaces or car park areas in Banbury and Bicester for civic, commemorative and community events where there is a demonstrable public benefit.
- 1.2 To confirm that commercial or profit-generating events will continue to be subject to the appropriate fees and charges in accordance with the Council's adopted schedule of fees and charges.

15. Request for Strategic Development Funding (Pages 255 - 264)

Report of Executive Director Place and Regeneration

Purpose of report

To request an allocation of £250k from the Strategic Development Fund reserve (£400k) to progress economic development and regeneration activity.

Recommendations

The Executive resolves:

- 1.2 To agree to an allocation from the Strategic Development Fund of £250k to commission:
 - i. An Economic Plan for Cherwell district
 - ii. A masterplan for Bicester town centre.

Monies would be spent according to CDC financial and procurement regulations led by the Regeneration & Growth (R&G) service.

- 1.3 To agree to renew Ambassador status with Experience Oxfordshire (£15k) for 26/27, utilising existing service budgets and to agree to consider allocating funds in future years as part of the budget-setting process.

16. Finance, Performance and Risk Monitoring End of Year Report 2025-2026
(Pages 265 - 356)

Report of Assistant Director of Finance (S151 Officer) and Head of Chief Executive's Office

Purpose of report

To report to Executive the council's year-end financial, performance and risk position as of the end of financial year 2025-26. Further detail can be found in the report and its appendices.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's finance, performance, and risk management report as at the end of financial year 2025/26.
- 1.2 To note the capital outturn position and approve the capital reprofiling held in Appendix 1.
- 1.3 To approve the use of reserves and grant funding detailed in Appendix 5.
- 1.4 To approve the use of reserves to be released in 2026/27 detailed in Appendix 6.
- 1.5 To note the balanced outturn position for 2025/26 after the proposed contributions to reserves.

17. Appointments to Partnerships, Outside Bodies, Member Champions and Shareholder Committee 2026/27 (Pages 357 - 362)

** Please note that the appendix to the report will follow as appointments are being reviewed **

Report of Assistant Director Law and Governance and Monitoring Officer

Purpose of report

To appoint representatives to Partnerships, Outside Bodies, where these are executive functions, Member Champions and the Shareholder Committee, for the municipal year 2026/2027.

Recommendations

The Executive resolves:

- 1.1 To make appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2026/2027 municipal year as set out in Appendix 1 to this report.
- 1.2 To delegate authority to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may be required during the 2026/2027 Municipal Year.
- 1.3 To remind appointed members to update their Register of Interests as may be required, to reflect these appointments.

18. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

19. Planned Preventive Maintenance (PPM) - Property Services - Facilities Management - Managed Buildings (Pages 363 - 370)

Exempt report of Assistant Director Property

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge before or at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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